

CABINET FORWARD WORK PLAN

1 JANUARY 2011 TO 30 APRIL 2011

Explanatory Note This work plan consists of future items to be considered by the Cabinet in the next four months. It will be published at least 14 days before the start of the period covered in the plan.

This Plan includes matters which the Leader has reason to believe will be the subject of a key decision to be taken by Cabinet during the period covered by this Plan. Key decisions are marked as (🔑)

The Plan shows the following details for Key Decisions: -

- Title of the matter for decision
- Date that the decision will be made
- Reporting process (all other meetings that have or will consider the item)
- A description of the purpose of the report to be considered
- Individuals/Parties consulted regarding decision
- Means of Consultation carried out
- Any documents relied upon in carrying out the decision
- Officer contact name and telephone number

The Council has adopted the following criteria to determine what item qualifies as a key decision: -

1. Any decision which would result in the closure of an amenity or total withdrawal of a service.
2. Any restriction of service greater than 5 per cent measured by reference to current expenditure or hours of availability to the public.
3. Any action incurring expenditure or producing savings greater than 20 per cent of budget service areas against which the budget is determined by Full Council.
4. Any decision in accordance with the Council's Financial Regulations (Part 9), involving financial expenditure of £500,000 or above, with the exception of operational expenditure by Corporate Directors identified within the approved budget and policy framework.
5. Any proposal to change the policy framework.
6. Any proposal which would have a significant effect on communities living or working in an area comprising two or more electoral divisions.

Membership of Cabinet:

Name	Portfolio Details
Cllr JA Scott	Leader of the Council
Cllr J Thomson	Deputy Leader and Cabinet Member for Adult Care, Communities and Libraries
Cllr J Brady	Cabinet Member for Economic Development, Planning and Housing
Cllr F de Rhé-Philipe	Cabinet Member for Finance, Performance and Risk
Cllr L Grundy	Cabinet Member for Children's Services
Cllr K Humphries	Cabinet Member for Health and Wellbeing
Cllr J Noeken	Cabinet Member for Resources
Cllr T Sturgis	Cabinet Member for Waste, Property and Environment
Cllr D Tonge	Cabinet Member for Highways and Transport
Cllr S Wheeler	Cabinet Member for Leisure, Sport and Culture


Representations/Public Participation


If you would like to make representations on any of the items to be considered by Cabinet or Committees, please contact the officer named for the relevant item. Additionally, the Council welcomes participation at its meetings from members of the public. Meetings of Council, Cabinet and Committees are open to members of the public who may ask a question or make a statement. Written notice of questions should be sent to the Head of Democratic & Members' Services john.quinton@wiltshire.gov.uk by 12.00 noon two working days before the meeting. Please contact Democratic & Member Services on 01225 713018 for further information. You may register to speak at Committees by registering up to 10 minutes prior to the meeting. Agenda for each meeting will detail the public participation arrangements and officer contact details.

There are separate public participation arrangements in respect of development control items at Area Planning Committees and Strategic Planning Committees and also separate arrangements in respect of Area Boards. Please contact Democratic Services for advice.




Agenda for meetings of the Council can be accessed on the following link of the Council's web site:



<http://cms.wiltshire.gov.uk/ieDocHome.aspx?Categories=-13099>



Item and Meeting Date	Purpose of Report	Consultation	Supporting Documents	Responsible Cabinet Member	Officer Contact
21 Dec 2010 Notification of an Additional Item of Key Decision business - Wiltshire Local Transport Plan 2011-2026 - Car Parking Strategy (Attached)	To respond to the call-in by the Environment Select Committee. Should the Environment Select Committee resolve not to pursue the call-in, Cabinet will not need to meet.		Notification of Additional Key Decision not included on workplan	Cllr Dick Tonge richard.tonge@wiltshire.gov.uk	Mark Boden - Director of Neighbourhood and Planning mark.boden@wiltshire.gov.uk
25 Jan 2011 Budget Monitoring	To receive an update on the Councils capital and revenue budget.	Corporate Leadership Team	None.	Cllr Fleur de Rhe-Philippe fleur.derhe-philipe@wiltshire.gov.uk	Michael Hudson michael.hudson@wiltshire.gov.uk
25 Jan 2011 Fees and Charges 2011/12	 To consider the Council's fees and charges for 2011/12.	Area Boards and statutory consultees	None.	Cllr Fleur de Rhe-Philippe fleur.derhe-philipe@wiltshire.gov.uk	Michael Hudson michael.hudson@wiltshire.gov.uk
25 Jan 2011 Budget Timetable	To agree the timetable for budget setting.		None.	Cllr Fleur de Rhe-Philippe fleur.derhe-philipe@wiltshire.gov.uk	Michael Hudson michael.hudson@wiltshire.gov.uk

<p>25 Jan 2011 Proposals for the Future Provision of Services to Vulnerable People in Wiltshire</p>	<p> To seek approval from Members to proceed with letting contracts in excess of £1m that will result in transferring Wiltshire Council staff to external providers and to report back on the outcome of consultation with sheltered housing tenants</p>	<p>Service providers, customers, sheltered housing tenants and the NHS</p>	<p>None.</p>	<p>Cllr John Thomson john.thomson@wiltshire.gov.uk</p>	<p>Nicola Gregson nicola.gregson@wiltshire.gov.uk Tel: 01225 771673</p>
<p>25 Jan 2011 Annual Audit Letter 2009/10</p>	<p>To ensure that a response to KPMG's Annual Audit Letter is provided by the council reflecting the governance roles of the Cabinet, Audit Committee and Standards Committee.</p>	<p>Corporate Leadership Team, Chief Executive and Corporate Directors - Councillor Jane Scott, Finance - Michael Hudson, Performance and Risk - Sharon Britton and Legal - Ian Gibbons</p>	<p>Annual Audit Letter – Draft November 2010, KPMG</p>	<p>Cllr Jane Scott OBE jane.scott@wiltshire.gov.uk</p>	<p>Paul Mountford paulmountford@wiltshire.gov.uk Tel: 01225 718431</p>

<p>25 Jan 2011 Transforming Trowbridge Update</p>	<p>To provide an overview and update to Cabinet of the progress of the economic regeneration of Trowbridge being undertaken through the delivery of Transforming Trowbridge (the Vision for Trowbridge)</p>	<p>Property Services, Workplace Transformation Programme Director, Head of Leisure Services, Legal Services, Financial Services</p>	<p>Trowbridge Scoping and Vision Study (August 2010)</p>	<p>Cllr John Brady john.brady@wiltshire.gov.uk</p>	<p>Alistair Cunningham alistair.cunningham@wiltshire.gov.uk</p>
<p>25 Jan 2011 Older People Accommodation Development Strategy</p>	<p> To outline key principles of development strategy and to seek approval to undertake Trowbridge development</p>		<p>Accommodation Strategy for Older People</p>	<p>Cllr John Thomson john.thomson@wiltshire.gov.uk</p>	<p>James Cawley james.cawley@wiltshire.gov.uk</p>
<p>25 Jan 2011 Energy, Change and Opportunity (ECO) Strategy</p>	<p>To agree a Climate Change Strategy for the council.</p>	<p>Environment Select Committee 7 Sept 2010; Climate Change Board 20 Sept 2010 and Wiltshire Environmental Alliance 30 September 2010.</p>	<p>Climate Change Strategy</p>	<p>Cllr Toby Sturgis toby.sturgis@wiltshire.gov.uk</p>	<p>Alistair Cunningham alistair.cunningham@wiltshire.gov.uk</p>
<p>25 Jan 2011 Interim Report on Treasury Management Strategy 2010-11</p>	<p>To provide an update on the interim treasury management position to the end of September 2010 for the financial year 2010/11.</p>	<p>Corporate Leadership Team</p>	<p>None.</p>	<p>Cllr Fleur de Rhe-Philipe fleur.derhe-philipe@wiltshire.gov.uk</p>	<p>Michael Hudson michael.hudson@wiltshire.gov.uk</p>


<p>25 Jan 2011 Library Services Review</p>	<p> Re-design and modernisation of Library Service, including £500,000 savings target achievement</p>	<p>Focus Review, including user and non-user focus groups and consultation with Area Boards</p>	<p>Option proposals from focus review</p>	<p>Cllr John Thomson john.thomson@wiltshire.gov.uk</p>	<p>Niki Lewis nikilewis@wiltshire.gov.uk</p>
<p>25 Jan 2011 Visit Wiltshire Partnership</p>	<p> To present options following the review of the cost base of the TIC's after exploration with local stakeholders as to the feasibility of securing greater control.</p>		<p>None.</p>	<p>Cllr John Brady john.brady@wiltshire.gov.uk</p>	<p>Alistair Cunningham alistair.cunningham@wiltshire.gov.uk</p>
<p>25 Jan 2011 Quarterly Progress Update - Workplace Transformation Programme</p>	<p>Regular update on progress of Workplace Transformation Programme</p>		<p>None.</p>	<p>Cllr John Noeken john.noeken@wiltshire.gov.uk</p>	<p>Mark Stone mark.stone@wiltshire.gov.uk</p>
<p>25 Jan 2011 Ofsted Children's Services Annual Rating 2010</p>	<p> To inform Cabinet of the Annual Rating outcome.</p>		<p>None.</p>	<p>Cllr Lionel Grundy OBE lionel.grundy@wiltshire.gov.uk</p>	<p>Lynda Cox lynda.cox@wiltshire.gov.uk</p>


<p>25 Jan 2011 Delegation of Services to Town and Parish Councils -TUPE Transfer of Wiltshire Council Employees</p>	<p>For Cabinet to approve the transfer of Wiltshire Council employees under TUPE Regulations to Salisbury City Council as a result of the delegation of services to Salisbury City Council</p>		<p>None.</p>	<p>Cllr Dick Tonge richard.tonge@wiltshire.gov.uk</p>	<p>Mark Boden - Director of Neighbourhood and Planning mark.boden@wiltshire.gov.uk</p>
<p>8 Feb 2011 Revenue Budget, Housing Revenue Account (HRA) and Capital Programme for 2011/12</p>	<p> To recommend approval of the Council's revenue budget, HRA and capital programme for 2011/12 to Council on 22 February 2011. This will also be considered by the Joint Scrutiny Committee on 10 February 2011.</p>	<p>Area Boards and statutory consultees</p>	<p>None.</p>	<p>Cllr Fleur de Rhe-Philippe fleur.derhe-philipe@wiltshire.gov.uk</p>	<p>Michael Hudson michael.hudson@wiltshire.gov.uk</p>
<p>8 Feb 2011 Treasury Management Strategy 2011/12</p>	<p> To consider and recommend that Council approve the Prudential Indicators and a Treasury Management Strategy for 2011/12. This will also be considered by the Joint Scrutiny Committee on 10 February 2011.</p>		<p>None.</p>	<p>Cllr Fleur de Rhe-Philippe fleur.derhe-philipe@wiltshire.gov.uk</p>	<p>Michael Hudson michael.hudson@wiltshire.gov.uk</p>

<p>8 Feb 2011 Wiltshire Council's Business Plan</p>	<p> The Council's Business Plan will set out how the Council organises itself to deliver the Corporate Plan priorities and the Council's part of the Community Plan.</p>	<p>Corporate Leadership Team. Consultation relating to key decisions highlighted in the Business Plan will be undertaken as part of those decisions.</p>	<p>None.</p>	<p>Cllr Jane Scott OBE jane.scott@wiltshire.gov.uk</p>	<p>Andrew Kerr andrew.kerr@wiltshire.gov.uk</p>
<p>15 Feb 2011 Budget Monitoring</p>	<p>To receive an update on the Councils capital and revenue budget</p>	<p>Corporate Leadership Team</p>	<p>None.</p>	<p>Cllr Fleur de Rhe-Philipe fleur.derhe-philipe@wiltshire.gov.uk</p>	<p>Michael Hudson michael.hudson@wiltshire.gov.uk</p>
<p>15 Feb 2011 Extra Care Housing - Joint Procurement</p>	<p>To receive an update on the outcome of the joint procurement strategy for Extra Care Housing with Devon County Council.</p>	<p>Corporate Leadership Team</p>	<p>None.</p>	<p>Cllr John Thomson john.thomson@wiltshire.gov.uk</p>	<p>James Cawley james.cawley@wiltshire.gov.uk</p>
<p>15 Feb 2011 Wiltshire Local Transport Plan 2011 - 2026</p>	<p> To recommend to Council the approval of the third Wiltshire Local Transport Plan.</p>	<p>Issues Paper Mar-May 2009. Public consultation Oct-Nov 2010</p>	<p>Wiltshire Local Transport Plan - Strategy, Implementation Plan, Public Transport Strategy, Road Safety Strategy, Freight Strategy</p>	<p>Cllr Dick Tonge richard.tonge@wiltshire.gov.uk</p>	<p>Mr Robert Murphy robert.murphy@wiltshire.gov.uk</p>

<p>15 Feb 2011 Update on Performance</p>	<p>To inform Cabinet about progress against the Council's priorities, including those in the Local Agreement for Wiltshire</p>		<p>Additional information will be placed on the website</p>	<p>Cllr Fleur de Rhe-Philippe fleur.derhe-philipe@wiltshire.gov.uk</p>	<p>Sharon Britton (Service Director Performance) sharon.britton@wiltshire.gov.uk</p>
<p>15 Feb 2011 Aggregate Minerals Site Allocations DPD: Results of Recent Consultation on Initial Site Options</p>	<p>To present the results of the recent consultation exercise on the Aggregate Minerals initial site options report and outline the details of the next stages.</p>		<p>Appendices</p>	<p>Cllr John Brady john.brady@wiltshire.gov.uk</p>	<p>Alistair Cunningham alistair.cunningham@wiltshire.gov.uk</p>

<p>15 Feb 2011 Draft Salisbury Public Realm Strategy</p>	<p>To release the Draft Public Realm Strategy for public Consultation. The intention is that the Draft Public Realm Strategy should be come a Supplementary Planning Document.</p>	<p>The Salisbury Vision Board have approved the draft Salisbury Public Realm Strategy. Preparation of the Public Realm Strategy also included consultation with various third parties.</p> <p>If released for consultation, public consultation will take the form required by the The Town and Country Planning Local Development) (England) Regulations 2004.</p>	<p>Copy of Public Realm Strategy</p>	<p>Cllr John Brady john.brady@wiltshire.gov.uk</p>	<p>Alistair Cunningham alistair.cunningham@wiltshire.gov.uk</p>
<p>15 Feb 2011 Census 2011</p>	<p>To update on arrangements for the Census 2011.</p>		<p>None.</p>	<p>Cllr Keith Humphries keith.humphries@wilts.gov.uk</p>	<p>Philip Morgan philip.morgan@wiltshire.gov.uk</p>

15 Feb 2011 NHS White Paper - Healthy Lives, Healthy People	Update following White Paper on new local authority responsibilities for Public Health	National consultation Period ending 8 March 2011.	http://www.dh.gov.uk/prod_consum_dh/groups/dh_digital_assets/@dh/@en/@ps/documents/digitalasset/dh_122347.pdf	Cllr Jane Scott OBE jane.scott@wiltshire.gov.uk	Maggie Rae (Joint Corporate Director Health and Wellbeing) maggie.rae@wiltshire.gov.uk
22 Mar 2011 Budget Monitoring	To receive a regular update on the capital and revenue budget	Corporate Leadership Team	None.	Cllr Fleur de Rhe- Philippe fleur.derhe-philipe@wiltshire.gov.uk	Michael Hudson michael.hudson@wiltshire.gov.uk
22 Mar 2011 Waste Site Allocations Development Plan Document	 To seek approval to consult on the formal Regulation 27 Waste Site Allocations Document.	This will commence for 6 weeks following the Cabinet meeting.	Draft of the document and technical reports	Cllr John Brady john.brady@wiltshire.gov.uk	Alistair Cunningham alistair.cunningham@wiltshire.gov.uk
22 Mar 2011 Proposals for Remodelled Roles within Waste Collection	To seek endorsement of proposals to remodel the Waste Collection role(s) across the county to inform the work to harmonise staff terms and conditions within the service.	Corporate Leadership Team, Unions and staff.	None.	Cllr Toby Sturgis toby.sturgis@wiltshire.gov.uk	Tracy Carter tracy.carter@wiltshire.gov.uk
19 Apr 2011 Budget Monitoring	To receive a regular update on the capital and revenue budget	Corporate Leadership Team	None.	Cllr Fleur de Rhe- Philippe fleur.derhe-philipe@wiltshire.gov.uk	Michael Hudson michael.hudson@wiltshire.gov.uk

<p>19 Apr 2011 Quarterly Progress Update - Workplace Transformation Programme</p>	Regular update on progress of Workplace Transformation Programme		None.	Cllr John Noeken john.noeken@wiltshire.gov.uk	Mark Stone mark.stone@wiltshire.gov.uk
<p>19 Apr 2011 Special Educational Needs (SEN) Confirmation of Decisions</p>	 To report the outcome of the statutory notice published subsequent to the decisions of Cabinet on 27 July 2010.	Public Consultation in the Review of SEN Provision in 2010.	None.	Cllr Lionel Grundy OBE lionel.grundy@wiltshire.gov.uk	Trevor Daniels trevor.daniels@wiltshire.gov.uk